

EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN

1 January 2012 to 30 April 2012

(published as at)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.
e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Carole Gandy	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Michael Braley	Deputy Leader and Portfolio Holder for Corporate Management
Councillor Juliet Brunner	Portfolio Holder for Community Safety & Regulatory Services
Councillor Brandon Clayton	Portfolio Holder for Housing, Local Environment & Health
Councillor J Pearce	Portfolio Holder for Planning, Regeneration, Economic Development & Transport
Councillor Derek Taylor	Portfolio Holder for Leisure & Tourism
Councillor G Chance	
Councillor M Hall	
Councillor Debbie Taylor	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@bromsgroveandredditch.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder
1	Executive Council	10 Jan 2012 16 Jan 2012	4 Oct 2011 17 Oct 2011	Core Strategy - Consultation	KEY	Councillor Jinny Pearce
2	Executive	10 Jan 2012		Brockhill East - New Area Name	NON-KEY	Councillor Jinny Pearce
3	Executive	10 Jan 2012		Council Tax Base	KEY	Councillor Michael Braley
4	Executive Council	31 Jan 2012 5 Mar 2012	15 Nov 2011 5 Dec 2011	Housing Revenue Account - Outcome of Review	KEY	Councillor Brandon Clayton
5	Executive Council	31 Jan 2012 20 Feb 2012		Statutory Development Management Services - Proposed Fees	KEY	Councillor Jinny Pearce
6	Executive	31 Jan 2012	11 Nov 2010	Street Naming Policy - Review	KEY	Councillor Michael Braley
7	Executive	31 Jan 2012		Medium Term Financial Plan 2013/14 - 2014/15	KEY	Councillor Michael Braley

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder
8	Executive Council	31 Jan 2012 20 Feb 2012		Fees and Charges 2012/13	KEY	Councillor Michael Braley
9	Executive	13 Mar 2012		Quarterly Performance Report - Quarter 3 - October to December 2011	NON-KEY	Councillor Michael Braley
10	Executive	13 Mar 2012		Quarterly Budget Monitoring - Quarter 3 - October to December 2011	NON-KEY	Councillor Michael Braley
11	Executive	13 Mar 2012		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - October to December 2011	NON-KEY	Councillor Michael Braley
12	Executive	13 Mar 2012		Quarterly Customer Services Monitoring - Quarter 3 - October to December 2011	NON-KEY	Councillor Michael Braley
13	Executive	13 Mar 2012		Quarterly Monitoring - Write Off of Debts - Quarter 3 - October to December 2011	NON-KEY	Councillor Michael Braley
14	Executive	13 Mar 2012		Constitution - Review	NON-KEY	Councillor Michael Braley
15	Executive	13 Mar 2012		Private Sector Housing Enforcement	NON-KEY	Councillor Brandon

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder
				Policy 2012		Clayton
16	Executive	3 Apr 2012		Local Plan Evidence Base Documents	KEY	Councillor Jinny Pearce
17	Executive Council		4 Oct 2011 17 Oct 2011	Housing Allocations Policy - Review	KEY	Portfolio Holder Housing and Health, Councillor Brandon Clayton
18	Executive Council		4 Oct 2011 17 Oct 2011	Roxboro House - Disposal Options	KEY	Portfolio Holder Housing and Health, Councillor Brandon Clayton
19	Executive Council		12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	KEY	Councillor Brandon Clayton, Councillor Jinny Pearce

Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on **10 Jan 2012**

16 Jan 2012

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Core Strategy - Consultation	All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning and Regeneration REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY To seek endorsement of the Core Strategy Consultation including: - Appendix A - Officer Responses to Core Strategy Consultation 21st January – 4th March 2011; - Appendices B to L - as part of the Local Development Framework (LDF) Evidence Base. Appendix B for use in Development Management decision making; - Appendix M - (Local Development Scheme No.5) with revised Local Plan timescales.	REASONS FOR BEING ON THE FORWARD PLAN

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	Members and the Planning Advisory Panel (PAP)	Planning Advisory Panel meetings between October and December 2011

DECISIONS TO BE MADE IN PARTNERSHIP WITH
Not applicable

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **10 Jan 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Jinny Pearce	ITEM Brockhill East - New Area Name	WARDS AFFECTED (Batchley & Brockhill Ward);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR D Poole, Head of Business Transformation	SUMMARY To seek confirmation of a new 'district' address to assist with new street signage and addressing for new development in the Brockhill area.	REASONS FOR BEING ON THE FORWARD PLAN

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

KEY DECISION

Proposed to be made by the Executive
on **10 Jan 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Council Tax Base	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources REPORT AUTHOR T Kristunas, Head of Finance and Resources	SUMMARY To enable Members to set the Council Tax Base for 2012/13.	REASONS FOR BEING ON THE FORWARD PLAN Statutory Requirments
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on **31 Jan 2012**

5 Mar 2012

LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton	ITEM Housing Revenue Account - Outcome of Review	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Housing REPORT AUTHOR L Tompkin Head of Housing and Community Services	SUMMARY To consider the final outcome of the Review of the Housing Revenue Account.	REASONS FOR BEING ON THE FORWARD PLAN To seek agreement for the Council's 30 year Business Plan and to agree the financial payment of debt

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Briefings Attendance at Borough Tenants Forum Letter to tenants	Councillors Borough Tenants Forum Directors and Heads of Service, Redditch Borough Council	October - November 2011

DECISIONS TO BE MADE IN PARTNERSHIP WITH Not applicable

Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on **31 Jan 2012**

20 Feb 2012

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Statutory Development Management Services - Proposed Fees	All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER	SUMMARY	REASONS FOR BEING ON THE FORWARD PLAN
Report of the Head of Planning and Regeneration	To consider proposed Planning Application fees as a result of recent changes to	

REPORT AUTHOR A Rutt Development Control Manager	legislation, which requires Local Planning Authorities to set their own Planning Application Fees.	
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Website consultation. Agents focus group debate / discussion and comment.		To be confirmed

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

KEY DECISION

Proposed to be made by the Executive
on **31 Jan 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Street Naming Policy - Review	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Background Papers: none specified. REPORT AUTHOR	SUMMARY To consider a review of the Street Naming Policy.	REASONS FOR BEING ON THE FORWARD PLAN

D Poole, Head of Business Transformation		
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

KEY DECISION

Proposed to be made by the Executive
on **31 Jan 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Medium Term Financial Plan 2013/14 - 2014/15	WARDS AFFECTED (No Specific Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR J Pickering - Exec Director (Finance and Corporate Resources)	SUMMARY To make recommendations on the Capital and Revenue Budgets and on the Council Tax Level for 2012/13. (Report attached)	REASONS FOR BEING ON THE FORWARD PLAN

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on **31 Jan 2012**

20 Feb 2012

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Fees and Charges 2012/13	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources REPORT AUTHOR	SUMMARY To consider the proposed fees and charges for 2012/13 for the Council's chargeable services.	REASONS FOR BEING ON THE FORWARD PLAN

T Kristunas, Head of Finance and Resources		
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Quarterly Performance Report - Quarter 3 - October to December 2011	WARDS AFFECTED (No Direct Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR T Beech Policy Officer	SUMMARY To consider the quarterly performance report, showing indicators which have improved, declined or remained static when compared to the same period in the previous financial year.	REASONS FOR BEING ON THE FORWARD PLAN

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Quarterly Budget Monitoring - Quarter 3 - October to December 2011	WARDS AFFECTED (No Direct Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR T Kristunas, Head of Finance and Resources	SUMMARY To provide an overview of the budget, including the achievement of approved savings as at the end of Quarter 3, 2011/12.	REASONS FOR BEING ON THE FORWARD PLAN

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - October to December 2011</p>	<p>WARDS AFFECTED</p> <p>(No Direct Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>None.</p> <p>REPORT AUTHOR</p> <p>T Kristunas, Head of Finance and Resources</p>	<p>SUMMARY</p> <p>To consider a report on the actual performance of the Improvement Plan during Quarter 3, 2011/12.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

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DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Quarterly Customer Services Monitoring - Quarter 3 - October to December 2011</p>	<p>WARDS AFFECTED</p> <p>(No Direct Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>None.</p> <p>REPORT AUTHOR</p> <p>A de Warr Head of Customer Services</p>	<p>SUMMARY</p> <p>To consider a report which provides and update on Customer Services.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Quarterly Monitoring - Write Off of Debts - Quarter 3 - October to December 2011	WARDS AFFECTED (No Direct Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR T Kristunas, Head of Finance and Resources	SUMMARY To consider the action taken by Officers with respect to the write off of debts during the third quarter of 2011/12 and to note the profile of outstanding debt.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

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Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Constitution - Review	WARDS AFFECTED (No Direct Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Monitoring Officer REPORT AUTHOR S Skinner Democratic Services Manager	SUMMARY To consider the report of the Monitoring Officer.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation Constitutional Review Working Party.	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

NON-KEY DECISION

Proposed to be made by the Executive
on **13 Mar 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton	ITEM Private Sector Housing Enforcement Policy 2012	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Community Services REPORT AUTHOR S Shammon Private Sector Housing Team Leader	SUMMARY A policy document for the application of enforcement in relation to Private Sector Housing and related functions.	REASONS FOR BEING ON THE FORWARD PLAN To seek Council approval of an updated policy in relation to Private Sector Housing and related functions
CONSULTATION DETAILS	Method of Consultation Relevant Council Officers	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No.

KEY DECISION

Proposed to be made by the Executive
on **3 Apr 2012**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Local Plan Evidence Base Documents	All Wards;
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning and Regeneration</p> <p>REPORT AUTHOR E Baker Acting Development Plans Manager</p>	<p>SUMMARY</p> <p>To seek endorsement of additional documents forming part of the Local Plan Evidence Base:</p> <p>Appendix 1: A435 Area of Development Restraint - Review Appendix 2: Strategic Flood Risk Assessment – Level 2 Appendix 3: Water Cycle Strategy - Update</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To seek endorsement of additional documents forming part of the Local Plan Evidence Base</p>
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members and Planning Advisory Panel (PAP)	Environment Agency Severn Trent Water Worcestershire County Council – Highways Asset Management Members	Planning Advisory Panel meetings between January and February 2012 Consultation with Severn Trent Water and the Environment Agency throughout 2011 Consultation with County Highways and Assets Management - January and February 2012

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Portfolio Holder Housing and Health, Councillor Brandon Clayton	Housing Allocations Policy - Review	(No Specific Ward Relevance);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR L Tompkin, Head of Housing	SUMMARY To consider a review of the Housing Allocations Policy.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

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Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Portfolio Holder Housing and Health, Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Roxboro House - Disposal Options</p>	<p>WARDS AFFECTED</p> <p>(Central Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Housing</p> <p>REPORT AUTHOR</p> <p>Daniel Russell Housing Enabling Officer</p>	<p>SUMMARY</p> <p>To consider the options for disposal of Roxboro House.</p> <p>[The report may contain exempt information as defined in S.100 of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, as they may contain information relating to financial or business affairs. In view of this it is anticipated that discussion of these matters may take place after the exclusion of the</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Committee decision required</p>

	public.]	
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	RSL Partners, Property Agents and other Officers.	N/A

DECISIONS TO BE MADE IN PARTNERSHIP WITH N/A

Item No.

KEY DECISION

Proposed to be made by the Executive

Council
on

LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton, Councillor Jinny Pearce	ITEM Town Centre Landscape Improvements (including Church Green)	WARDS AFFECTED (Abbey Ward);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Background Papers: none specified	SUMMARY To consider a report detailing proposed options for Town Centre Landscape	REASONS FOR BEING ON THE FORWARD PLAN

REPORT AUTHOR C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer	Improvements (including Church Green).	
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	Relevant Officers.	

DECISIONS TO BE MADE IN PARTNERSHIP WITH